

## **MEMORANDUM**

**To:** All Motor Vehicle Dealer Board Members and Interested Parties

**From:** Alice Weedon through Bruce Gould

**Re:** January Committee and Full Board Meeting Schedule

**Date:** December 4, 2008

The following schedule lists the dates and times for the Board and Committee meetings for the month of January. All meetings will take place in Room 702 of the DMV Headquarters Building at 2300 West Broad Street in Richmond. Please note that Franchise Law will meet this session.

### **Monday, January 12, 2009:**

Dealer Practices Committee	8:30 a.m.
Licensing Committee	Immediately following Dealer Practices
Advertising Committee	9:30 a.m. or immediately following Licensing (whichever is later)
Transaction Recovery Fund Committee	Immediately following Advertising
Full Board	10:00 a.m. or 5-45 Minutes following Transaction Recovery

If you have any questions, please call Alice Weedon at (804) 367-1100.

/arw

c: Eric Fiske